

Pleasant Hill Branch146
Minutes of the Branch Executive Committee Meeting
February 9, 2012

CALL TO ORDER

Big Sir Jim Burk called the meeting to order at 9:05 a.m. He welcomed Area 2 Governor Ron Smith, 11 committee chairmen/coordinators, and 8 other members. (See Attendance Roster attached).

BEC ROLE CALL/QUORUM

Secretary Dick DeVoe announced that the quorum was met. Eleven BEC members were present, with Jim Saavedra absent. Rich Ahlf had been appointed Assistant Secretary after the January meeting by Big Sir Jim Burk, pending a vote by the BEC today.

ELECTION OF BRANCH ASSISTANT SECRETARY

A motion was moved/seconded/passed to elect Rich Ahlf as 2012 Branch Assistant Secretary. Big Sir Jim Burk conducted the installation ceremony.

APPROVAL OF MINUTES

February's minutes were approved as written.

AUDIT REPORT (Steve Siljestrom)

The Branch 146 Audit Report for the Year 2011 was presented. Big Sir Burk will review the report's recommendations specific to the branch with Treasurer Dick Woodman and other appropriate parties, for further discussion at the next BEC meeting. Steve will discuss recommendations involving State SIR with State Treasurer Mike Berry. Steve and his other Audit Committee members Bob Johnston and Lew Thompson were extended thanks and appreciation for their comprehensive report.

BIG SIR'S REPORT (Jim Burk)

< Liability Insurance- it will be addressed in March after the State releases the appropriate instructions.

< Treatment of Birthdays- The SIR Call introduced acknowledgement of members with birthdays for the month. These birthday recognitions are planned monthly. Big Sir Burk welcomes feedback for this new plan.

< Trial of Activity Fair- The Travel activity was set up in the hallway to attract member interest at the luncheon. This is the introduction of a trial for Activity Committees to showcase their particular activities at future luncheons.

< Followup on Members Missing Luncheon- An assertive process is now in place to review individual unexcused luncheon absences and to follow up on outstanding receivables.

- < Food & Beverage monthly menus- Big Sir Burk and Attendance/Luncheon Chairman Bob Mehus will be working with the caterer to vary menu selections during the year.
- < Proposed external permanent SIR sign- The City will not take action pending a decision on the future of the building.
- < New Committee Chairmen: Ron Binder, Recruitment; Ben Gleason, Member Relations.

LITTLE SIR'S REPORT (Terry Marchione)

Today's speaker will be Branch 146 member Alan Elnick, explaining the inner workings of the Contra Costa Grand Jury on which he is serving. In March, Ann White will present the Road Scholar (formerly Elderhostel) program. She has been an ambassador for the program for the past 10 years, and has travelled extensively throughout the world. Terry and other Area 2 Little Sirs are looking into improving an interchange the means to interchanging top speakers

SECRETARY'S REPORT (Dick DeVoe)

- < BEC members electronically received instructions for accessing the SIR Manual and SIR Roster using necessary passwords.
- < Recently revised Standing Rule 131 specifies that future Secretaries/Assistant Secretaries and Treasurers/Assistant Treasurers should be computer literate.
- < A Feb. 7 e-mail was received from State Growth & Membership Chairman Walt Schick requesting completion of an activities survey. Activities Coordinator Steve Dawkins is preparing the branch response for Big Sir Burk's approval and submittal.
- < To provide an historical record of yearly BEC members and Committee Chairmen accessible by members, the Sir Call Editor will publish the names and positions at least yearly in the monthly newsletter. Past year information is not available in the electronic Member Directory, although current year information is present.
- < A proposed State Rules Committee rule to formalize setting a branch quorum for BEC meetings of all branches was discussed. BEC consensus: a majority of BEC members must be present. In our case that would be seven (7).

TREASURER'S REPORT (Dick Woodman)

- < January cash balance: \$13,138 start; \$16,596 month-end.
- < Year 2012 donations have been made by all but 27 members at this time.
- < "Year-in-Advance" luncheon/donation payers currently: 16.

COMMITTEE REPORTS

Membership (Steve Sprague) Four new members were approved for induction: Peter Boss, Patrick Lucia, Paul Masta, and Anthony Shebanek. The active membership for Jan: 268, increasing by one to 269 by Feb. 9. Inactives: nine. January luncheon attendance: 222 (80%).

Publicity (Bill Hoban) 14 of 20 hats on hand are sold. A minimum 10 hats must be ordered at a time. SIR Happenings has the SongSirs article in its next issue.

Attendance/Luncheon (Bob Mehus) Today's luncheon seat guarantee: 205. Six guests are anticipated, plus an attendee from the Contra Costa Grand Jury.

Sunshine (Walt Busenius) Four cards for members' good wishes are available for signing. There are 14 on the Sunshine list vs. 12 last month.

Activities (Steve Dawkins) Movie Night Out and Birdwatching startups are pending.

Travel (Bob Spellman, Ken Richter) These travel events were approved: Sacramento Jazz Festival May 25-28 and Cooking Too Outing Feb. 22-24 at Angels Camp.

Webmaster (Jack Hockel) Links to bio's of current members are now on the "Members" page of the website. He recommends that the Members page be set up in a database vs. HTML when money is available for the on-time cost. After setup, changes will be less awkward and time-consuming- saving time and money in the long run.

Bridge (Doug Eisner) A bridge class was held with 15 attendees Jan. 26. Another class will be offered gratis by the same instructor shortly.

OLD BUSINESS and NEW BUSINESS

None reported. The following items will be considered in the March meeting and/or later:

- < BEC response to Audit Report. (Burk)
- < Liability Insurance Approval. (Burk)
- < Feedback on treatment of birthdays in the Sir Call. (Burk)
- < Proposed amendments to Branch Bylaws and Branch 146 Regulations (Burk)
- < Nominating Committee Progress Report #1 (Gates)
- < Activity Fair Trial (Burk)
- < BEC, its members, and its role: Possibilities for increased member understanding. (Burk)
- < Education for our members regarding taking swift action with a member's health problem during an activity/event. (Burk)

ADJOURNMENT

The meeting was adjourned at 11:00am. Next BEC meeting: Thursday, March 8 at 9:00am.

(Submitted by Branch Secretary Dick DeVoe)

Attachments:

- (1) Attendance Roster-2/9/12 BEC Meeting
- (2) Treasurer's Report and Form 28 "Monthly Cash Report" for January, 2012 (Dick Woodman)
- (3) Membership Report and Form 27 for January, 2012 (Steve Sprague)
- (4) SIR Luncheon Count Report for February 9, 2012 (Bob Mehus)
- (5) Sunshine Report, February (Walt Busenius)
- (6) SIR Form 53 Cooking Too Outing Feb. 22-24, 2012 (Ken Richter)
- (7) SIR Form 53 Sacramento Jazz Festival May 25-28, 2012 (Bob Spellman)