



Contra Costa Branch 146
Minutes of the Branch Executive Committee Meeting
Boundary Oak-Lakeview Room

January 8, 2015

CALL TO ORDER

Big Sir Bill Holly called the meeting to order at 9:00 am, welcoming 10 BEC members, and 11 committee chairmen and guests.

BEC ROLL CALL/QUORUM

A quorum was present as 11 of 12 officers and directors were in attendance. Director **Gleason** was excused.

APPROVAL OF MINUTES

Minutes for the November 2014 BEC meeting were approved as written.

BIG SIR'S REPORT (Bill Holly)

- Boundary Oak renovation has begun sooner than we anticipated.
- We expect the largest luncheon attendance today than we have ever had.
- Embroidery and Moore will be here offering SIR apparel for sale to our members
- Our meetings and luncheons for February, March and April will be held at the Concord Hilton because of the ongoing renovation at Boundary Oak. The meetings will be as follows: Third Monday in February (February 16); fifth Monday in March (March 30); third Monday in April (April 20). Hilton luncheon is more costly than our current cost at Boundary Oak. BO charges \$25 while our cost at the Hilton will be \$26.00. Luncheon committee has recommended keeping costs of the luncheon at the BO rate of \$25, therefore asked for a motion that the Branch subsidize \$1.00 per member in attendance at each of the three meetings scheduled at the Concord Hilton. Total cost to branch to range from \$200 to \$235 per meeting, or from \$600 to \$700 for the three meetings depending upon number of attendees at the luncheons. The proposal was moved, seconded and carried by the BEC. Concord Hilton prepares lunches at a smaller overage percentage (3%) than Boundary Oak (5%), therefore we will need to be a bit more diligent with our head count and attendance projection while at the Hilton. For parking at the Hilton cost will be covered in the luncheon fee, however members will be required to take a ticket upon entering the parking lot. The exit gate will be open between 1:00 and 2:00. We will provide the guest speaker with valet parking. If we want a wireless microphone at the

Hilton it will cost us \$120. We will have meeting rooms for the BEC and the Golf Committee at the Hilton.

- BEC Responsibilities, everyone on the BEC has received a copy of the Leader's Guide. Handout provided of Schedule of Branch Operations which advises of officer and committee chair responsibilities, and is also available on the state website.
- The transfer of files, records and inventory from outgoing officers to their successors was confirmed as accomplished. The Secretary will so notify the State Sir.
- The Nominating Committee of Doug Eisner (chair), Terry Marchione and Jim Burke was proposed for appointment. It was moved, seconded and carried to confirm those appointments.
- The Audit Committee of Ron DeGolia (Chair) and Frank Rockwell was proposed for appointment. It was moved, seconded and carried to approve those appointments. Final Report is due February 10, for presentation at the February BEC meeting
- Set Form 27 Recruiting and Membership Goals. After discussion, it was proposed to set our 2015 membership goal at 272, our new member goal at 30 and our first time guest goal at 50. It was moved, seconded and carried to adopt these goals in fulfillment of our Form 27 responsibility.
- New State Rule 55 and 55.1 (Emeritus Status effective 11/4/2014) New State Sir Rule allows the branch BEC to confer Member Emeritus status to SIRS who, because of health, care giving responsibilities, or being unable to drive, cannot attend the minimum of five meetings in the course of a year. Must be a member for at least 10 years and 80 years old or older, or a member for at least 15 years and 75 years old or older. They are counted as active members for purposes of Form 27. No action required, rule adopted by the State Sir Organization.
- Approval of Branch Activities (Jerry Kaplan) Branch currently has 42 activities, Moved, Seconded and Carried to approve all branch activities.
- Approval of Branch Luncheon Meeting Dates and Themes. Because of the Boundary Oak building renovations, three meetings, February, March and April, will be held at the Concord Hilton Hotel, all others will be held at Boundary Oak. The February meeting will be held on the third Monday (Feb. 16), the March meeting on the fifth Monday (March 30), and the April meeting on the third Monday (April 20). All other luncheon meetings and events will be held on the normal second Thursday of the month schedule. It was moved, seconded and carried to approve the branch meeting schedule as proposed.
- Branch 8 Ladies Trifold. Branch 8 put together a trifold brochure consisting of testimonials put forth by some of the wives of branch members. We will consider whether or not we wish to do something similar. Action tabled.
- No Show Update. Of ten no shows in November, four have paid, one was excused due to illness, five still have not paid.
- Big Sir and Little Sir Meeting on January 23, at the Walnut Creek Library, 3:00 pm to 5:00 pm.

LITTLE SIR'S REPORT (Walt Busenius)

- Embroidery and Moore will have a table offering Men's Polo Shirts, Hats, Mugs, Jackets etc. BEC members encouraged to purchase in order to promote the Branch and encourage

members to promote SIRS. She will take orders today and will deliver at the next meeting.

- Today's speaker is Dodie Katague, Deputy District Attorney of Contra Costa County whose presentation is "HiTech Crimes." Mr. Katague is nationally recognized for his expertise. Next month's speaker will be Dr. Lou Bourdisso speaking on his own experiences with younger onset Alzheimer's Disease.
- In the absence of Gary Schaub, the next theater event will be the Town Hall Theater Company of Lafayette presentation of "Moon Over Buffalo" in June at the Lafayette Town Hall. Activity needs approval. Moved, seconded and carried to approve the activity.

SECRETARY REPORT (Alan Elnick) No Report

TREASURER'S REPORT (Rob Melrose)

- The Treasurer's Report (Form 28) showed a cash balance of \$25,578.41 as we begin the year.
- Ladies Day Luncheon in December returned \$198 to the Branch Cash Account.
- There were no unusual or unexpected expenditures.
- There are currently 100 members who have yet to pay dues. Discussion ensued on how to assure members dues payment. No current action.

COMMITTEE CHAIRMEN REPORTS:

Activities Coordinator (Jerry Kaplan)

- The Branch has 42 activities at the start of the year. It is reported to State Sir on Form 27 as 30 or 31 because the form requires multiple groups of one activity to be reported as one activity.
- Book Discussion Group, Poker Group #7, Mexican Train Dominoes organizing new groups. Group chairmen are needed.
- Dining Out (ROMEO) group needs a chair.

Biographies (Paul Dubow) Absent no report.

Communications (Jeff Baily)

- Confirmed that the Branch Newsletter is sent monthly to all Branch members, Big SIRS of Area 2 Branches, The Area 2 Governor, the Region 6 Director, the State President and the Editor of "SIR" Happenings.

Honorees (Dennis Hallet)

- Honoree Committee will meet in February to establish program for year, which will kick off at March luncheon.

Evacuation Plan (Ben Gleason) No report excused

Ladies Day Luncheon (Steve Dawkins)

- 259 guaranteed to CoursCo, about 265 signed up, always guarantee less because there are often some no shows. \$1 cushion is charged over the actual cost of \$27.

Luncheon Attendance (Max Hinkle/Jim Burke) Max Hinkle in attendance

- The guarantee of **234** to **CourseCo** for lunch today is based on 33 excused absences and includes 4 new members, 8 guests, and 1 speaker. Allowing for 5% overrun, 246 meals will be prepared.
- There are 7 guests:
Charlie Abrams/Jerry Kaplan sponsor
Bob Cousier/Corrie Oranje sponsor
Randall Davis/Alan Elnick sponsor
Loren De Laureti/Corrie Oranje sponsor
Martin Harper/Roy Hodgkinson sponsor
Jeff Morrow/Jim Saavedra sponsor
Doug Timmel/Peter Plante sponsor

Membership (Ben Gleason/Brad Hatcher) Brad Hatcher reporting.

- The BEC approved 3 new members: **Osmond McKenzie** (transferee from Branch19), sponsored by **Steve Olsen**; **Don Seaton** (transferee from Branch 116) sponsored by Corrie Oranje for Lo McCarley; **Steven Ybarra**, sponsored by **Steve Dawkins**.
- One member, Robert F. McNeill (Pete), sponsored by Bill Schultz, was returned to the Active Roster from Inactive.
- Three members were moved to the Inactive Roster at their request: Tony Adduci (Badge 293; Rollie Nordeen (Badge 144); and Baha Zarah (Badge 286).
- One member resigned, Herwig Coolins (Badge 289).
- Our membership count remains at 271, our inactive roster increases by 2 to 23 total. We have 7 honorary Life members.

Member Relations (Brad Hatcher)

- Membership survey distributed 108 by email, 36 returned.

Publicity (Al Munayer) No report.

Recruitment (Corrie Oranje)

- 7 Guests two by call-in
- New inductees (named above)
- 1 return to active from inactive roster
- 3 added to inactive roster, Inactive roster now at 23.

- 1 resignation
- We have 7 honorary life members

Sunshine (John Pearl)

Five names on list, BEC received.

Travel (Ken Richter)

- Day at the Races, MSC to approve

Webmaster (Ron Plachy)

- Google analytics sent out. Not much attention being paid to financial part of website.

Nominating Committee (Doug Eisner)

- Committee to begin process of determining interest of BEC members and other interested members for serving on 2016 BEC. Also determining interests for Committee Chairs and other positions.

OLD BUSINESS:

The officer nominees introduced at the June 2014 luncheon, and published in the July 2014 Sir Call, were unanimously elected by voice vote at the August 2014 luncheon:

Big Sir-Bill Holly	Little Sir-Walt Busenius
Secretary-Alan Elnick	Ass't. Secretary-Bruce Borgman
Treasurer-Rob Melrose	Ass't. Treasurer-Jim Barry
Director-Ben Gleason	Director-Brad Hatcher
Director-Rich Hockenbrock	Director-Corrie Oranje
Director-John Pearl	Director-Bob Spellman

NEW BUSINESS: None

ADJOURNMENT: Meeting was adjourned @ 10:58 am.

NEXT MEETING: Monday, February 16, 2015 at 9:00 a.m., at the Concord Hilton Hotel.

(Submitted by Secretary Alan Elnick)

Attachments:

1. Attendance Roster January 8, 2015
2. November 2014 Luncheon No-Show List (as of 1/08/15)

3. Treasurer's Report and Form 28 (Melrose)
4. Membership Report and Form 27 (Gleason)
5. Sir Form 53, Request for Approval Branch Travel Event: "Moon Over Buffalo" June 5, 2015 Town Hall Theatre, Lafayette
6. Sir Form 53, Request for Approval Branch Travel Event: "The Book Of Mormon" June 7, 2015, San Francisco
7. Sir Form 53, Request for Approval Branch Travel Event: "Day at the Races", March 27, 2015, golden Gate Fields
8. Sir Form 53, Request for Approval Branch Travel Event: "Sebastiani Wine Tasting and More", February 13, 2015, Sonoma
9. Sir Form 53, Request for Approval Branch Travel Event: "Spring Training 2015", March 10-14, 2015, Phoenix, AZ
10. Sir Form 53, Request for Approval of Branch Travel Event: Baseball Of Fame induction Ceremony, July 22-28, 2015, New York City, Cooperstown and Boston.
11. Sir Form 52 Travel Event Financial Report: "McHenry Mansion & Duarte Farm Tour", December 8, 2014
12. Sir Contract Form 50 with TravelCenter Tours and Travel for Tour: Spring Training Land Package March 10-14, 2015
13. Sir Contract Form 50 with TravelCenter Tours and Travel for Tour:Sebastiani Winery and Olive oil and Vinegar tasting at B.R. Cohn, 2/13/2015
14. Sir Contract Form 50 with TravelCenter Tours and Travel for Tour: otorcoach and tickets for book of Mormon, 6/7/2015.
15. Sir Contract Form 50 with Talbot Tours, Inc., for Tour: Baseball of Fame Induction Ceremony, 7/22-28, 2015