

Pleasant Hill Branch146
Minutes of the Branch Executive Committee Meeting
October 11, 2012

CALL TO ORDER

Big Sir Jim Burk called the meeting to order at 9:00 a.m. He welcomed 9 Committee Chairmen, and 7 other members.

BEC ROLE CALL/QUORUM

The quorum was met. 9 BEC members were present (absent: Rich Ahlf, Bill Hoban, and Walt Busenius).

APPROVAL OF MINUTES

September minutes were approved as written.

BIG SIR'S REPORT (JIM BURK)

- < Former Big Sirs- to be honored at the Nov. luncheon.
- < 2013 Branch Officers- to be installed at the Nov. luncheon.
- < Senior Sir- an award will be made today.

LITTLE SIR'S REPORT (Terry Marchione)

- < Today's Speaker- Former Alameda County Public Defender Jay Gaskill will speak on "The Criminal Mind".
- < November's Speaker- U.S. Army Lt. Col. Eric Boettcher, who will talk about his military assignments and experiences in Iraq.
- < 2013 Branch Services Chairmen/Coordinators- It was m/s/a to fill the following positions: Activities- Bill Holly; Attendance/Luncheon- Jim Burk; Badges- Bill Roberts; Calendar- Chuck Bobinecz; Candy Sales- Baha Zarah; Chaplain- Jim Baldrige; E-Communicator- Jeff Baily; Historian- Jack Calloway; Honorees- Dennis Hallett; Ladies Days- Steve Dawkins; Membership- Steve Sprague; Member Relations- Ben Gleason; Nominating- Jim Burk; Photographer- Darrell Parcher; Pianist- Dave Obera; Publicity- Alan Elnick; Recruiting- Ron Binder; Sir Call- Jeff Baily; Sunshine- Walt Busenius; Veterans- Charles Koeber; Webmaster- Jack Hockel.

< “Find Your Badge Number” Program- It was m/s/a to award a free lunch monthly to a member who finds his badge number hidden within a Sir Call article. The purpose is to significantly increase Sir Call readership.

SECRETARY’S REPORT- (Dick DeVoe)

< New Branch Regulation #48: it was m/s/a to add Branch Regulation #48: “The BEC may delegate approval in the the appointment of certain Committee Chairmen/Coordinators/Members, but shall retain sole authority to remove any appointment.”

TREASURER’S REPORT (Dick Woodman)

Cash Balance for the period Aug. 20-Sept. 30- \$14,059 start, \$8988.36 end. (Aug. 1-19 was presented at the Aug. BEC meeting)

The following preliminary actions were taken, pending final review at the Nov. 8 BEC meeting:

< 2013 Annual Payers- It was m/s/a that they pay \$240, a discounted rate to attract more Annual Payers. Payment covers 10 non-Ladies Day luncheons plus the annual contribution. No refunds for missed lunches. The program needs to be marketed.

< 2013 Luncheon Meeting Charge- It was m/s/a to charge \$25 for the monthly luncheon which includes food, food service tip/tax, and facility space for luncheon meeting room/BEC meeting room/activities showcase area/bar area.

< 2013 Budgets- Budget Committee members Jim Burk, Chuck Clark, Chuck Campbell, Jerry Kaplan, and Dick Woodman submitted a draft 2013 General Budget approximating \$4200 including the budget items below.

< Budget Items- It was m/s/a to place the \$350 cost of the “Find Your Badge No.” program and the “Recruiting Award Drawings” program within the General Budget rather than the Luncheon Budget.

< 2013 Annual Voluntary Contribution- It was m/s/a to set the voluntary contribution at \$17 from each member, \$1 less than 2012. Payment is to be requested by the January, 2013 meeting and will be used help meet the General Budget.

COMMITTEE REPORTS

Membership (Steve Sprague)

< Inductions- 0. Losses- 3. Chuck Sesata resigned. George Bjornsen and Ron Gerke died.

< Actives- 268, Inactives- 14.

Travel (Bob Spellman and Ken Richter)-

< SIR Form 53 Request for Approval of Branch Travel Event- it was m/s/a for the Theatre Party: “Singing in the Rain” Feb. 15, 2013 at Leshar Arts Center.

Recruiting (Ron Binder)- One guest will be at this luncheon.

Member Relations (Ben Gleason)- The member survey results were summarized from 69 responses (25% of membership). Over 90% of members feel welcome at lunches, find branch leaders accessible, and feel the branch is meeting their expectations. Ben will select subcommittee members to review results in more detail, recommend improvements suggested by responders, and consider possible changes for the 2013 survey.

Attendance/Luncheon (Bob Mehus) Today there will be Guests-1, Excused-57, Speaker-1. Total count-213. Guarantee to CourseCo-192. The preferred communication to Bob is by e-mail rather than phone. Annual Payers should be reminded that they need to contact him when not attending.

Sunshine (from Walt Busenius' written report) There are now 14 members on the Sunshine list.

Activities Coordination/December Ladies Day (Steve Dawkins)-

< Activities are responsible for selecting their own leadership once established.
< Prime rib and halibut or salmon will be served on Ladies Day.

Oct. 10 Dinner/Dance (later verbal report from Vince Rettew)- 78 members and guests enjoyed another highly successful event held at Zio Fraedo's Restaurant. Finances aren't complete, but a small surplus is anticipated.

Webmaster (Jack Hockel)- Website improvements have resulted in no longer requiring monthly contractor assistance. The annual budgeted cost is being reduced from \$1200 to \$300.

OLD BUSINESS and NEW BUSINESS- None reported.

ADJOURNMENT

The meeting was adjourned at 11:07am. Next BEC meeting: Thursday, November 8 at 9:00am.

(Submitted by Secretary Dick DeVoe)

Attachments:

- (1) Attendance Roster
- (2) Treasurer's Report and Form 28 "Monthly Cash Report" (Woodman)
- (3) Membership Report and Form 27 (Sprague)
- (4) Sunshine Report (Busenius)

- (5) Lunch Count (Mehus)
- (6) SIR Form 52 Travel Event Financial Report- Blue Angel San Francisco Belle Oct. 6 2012
- (7) SIR Form 53 Request for Approval- Theatre Party: "Singing in the Rain" Feb. 15, 2013 @ Leshher Arts Center, Walnut Creek- tickets \$35
- (8) 2012 3rd Quarter Report for Branch 146
- (9) 2013 Draft Branch 146 Budget