

Pleasant Hill Branch146
Minutes of the Branch Executive Committee Meeting
September 13, 2012

CALL TO ORDER

Big Sir Jim Burk called the meeting to order at 9:00 a.m. He welcomed 10 Committee Chairmen, and 3 other members.

BEC ROLE CALL/QUORUM

Secretary Dick DeVoe announced that the quorum was met. 10 BEC members were present (absent: Dick Woodman and Bill Roberts).

APPROVAL OF MINUTES

August minutes were approved as written.

BIG SIR'S REPORT (JIM BURK)

- < Update on Alternative Luncheon Location- the latest information is that no Boundary Oak facility modernization will be implemented prior to end-2014 or early 2015. Therefore, no move is planned prior to that time.
- < 2013 Luncheon Meeting Catering Contract- negotiations with General Manager Brian Dutler will begin tomorrow headed by Little Sir Terry Marchione, with 2013 Little Sir Doug Eisner, and Big Sir Jim Burk.
- < 2013 Area Governor- Gary Plisco (Branch 8), was elected AG by Area 2 Big Sirs.

LITTLE SIR'S REPORT (Terry Marchione)

- < Today's Speaker- Jim Barnett, Golden State Warriors television analyst/color commentator will speak from his 27 years experience in that role.
- < October's Speaker- Former Alameda County District Attorney Jay Gaskill will speak on "The Criminal Mind".
- < Unexcused Absences- 24 members originally were identified as unexcused for the August luncheon. Followup contacts including dunning letters sent are being processed.

SECRETARY'S REPORT- (Dick DeVoe)

< Branch Name Change- it was m/s/a to change the branch's incorporated name designation to "Contra Costa Branch 146", replacing "Pleasant Hill Branch 146" to better reflect where 95+% of our membership resides. The name change will require a signed form from the branch plus a fee estimated at \$30 be sent to the Secretary of State's office to amend our branch's Articles of Incorporation.

< New Branch Regulation: Committee Appointee Removal From Office- after BEC discussion, Secretary DeVoe will submit a recommendation that modifies current procedures in the unlikely event of an appointee's removal from office.

TREASURER'S REPORT (Chuck Clark for Dick Woodman)

< August Cash Balance for the period August 1-19 (interim report due to unavailability of Treasurer for the period Aug. 20-31): \$14,490 start; \$14,059 end. The period Aug. 20- September 30 will be covered at the October BEC meeting.

< Year 2012 Donations- 28 members (10.3%) have not contributed.

< The Treasurer's Office reconciles monthly with the Audit Committee as one of the audit safeguards within our branch.

< Budget vs. Actual Expense- 60% of the budget has been used in 8.5 mo.

COMMITTEE REPORTS

Membership (Jim Burk for Steve Sprague)

< Inductions (2)/Return to Active Status (1)- The following were m/s/a- Richard Fiscina and Gary Parkhurst. In addition, Joe Fitzsimmons has requested to return to active status.

< Losses (4)- Bruce Benzler and Dan Hungerford to inactive; Jim Aberer and Steve Snow resigned.

< Actives- 271.

< Inactives- 14.

Travel (Bob Spellman and Ken Richter)-

< SIR Contract Form 50- Golden Gate Tours and Bob Spellman have executed an agreement for the American Queen Steamboat event June 1-9, 2013, approved at the August 2012 BEC meeting.

< SIR Form 53 Request for Approval of Branch Travel Event- it was m/s/a for the Christmas Show Extravaganza at the Fratellanza Club, Oakland Dec. 5, 2012.

Member Relations (Ben Gleason)- The member survey has been e-mail distributed, and hard copies are available at this luncheon. Findings are anticipated for presentation at the October BEC meeting.

Attendance/Luncheon (Bob Mehus) Today there will be Guests-2, Excused-64, Speaker-1. Total count-210. Guarantee to CourseCo-189.

Sunshine (Walt Busenius) There are now 14 members on the Sunshine list.

December Ladies Day (Steve Dawkins)- the event and associated costs will be publicized beginning in October.

Dinner/Dance (Vince Rettew)- The next event will be October 10th at Zio Fraedo's.

Webmaster (Jack Hockel)-

< Jack will recommend as part of the 2013 webmaster budget the cost of more user-friendly software for the membership database.

< The contractor receives a \$50/hr. fee for work performed, per contract review. A minimum 1 hr. is charge for any work performed. Subsequent hours are paid in 1/4 hr. increments.

< Big Sir Jim plans to review the two items above with Terry and Jack for a possible recommendation at the October BEC meeting.

Sir Call (Rich Ahlf)- Jeff Baily is now the Sir Call Editor, replacing Rich who will assist as needed.

OLD BUSINESS and NEW BUSINESS- None reported.

ADJOURNMENT

The meeting was adjourned at 10:44am. Next BEC meeting: Thursday, October 11 at 9:00am.

(Submitted by Secretary Dick DeVoe)

Attachments:

- (1) Attendance Roster
- (2) Treasurer's Report and Form 28 "Monthly Cash Report" (Woodman)
- (3) Membership Report and Form 27 (Sprague)
- (4) Sunshine Report (Busenius)
- (5) Lunch Count (Mehus)
- (6) SIR Form 50- SIR Contract for American Queen Steamboat Event June 1-9, 2013
- (7) SIR Form 53 Request for Approval- Christmas Show Extravaganza Dec. 5, 2012